Clubhouse and Grounds Checklist

Please check off each item after confirming that:

___ 1) BATHROOMS are clean (toilets in both bathrooms are flushed including the urinal).

___ 2) CLUBHOUSE is clean (no food left in refrigerator, dishwasher emptied, counters wiped, barstools lined up against counter, furniture is in its proper place and clubhouse is swept and/or vacuumed).

___ 3) All DOORS are locked (women's and men's bathrooms, back door inside the bathrooms and door next to the refrigerator).

___ 4) Both HEATERS are turned in the OFF position.

___ 5) All LIGHTS are turned off (lights in both bathrooms, back light outside of the club, lights hanging from the overhang and lights inside the clubhouse).

___ 6) GROUNDS and BBQ area are clean (grill is cleaned after use, no lighter fluid left by grill and tables are put away).

___ 7) Picnic tables are clean and returned to their rightful place after use.

___ 8) DECK area around pool is picked up.

___ 9) All TRASH from your event is picked up and taken with you. New trash liners have been placed into trash cans. Recyclables can be left in the recycle bins on the side of the clubhouse.

___10) CLUBHOUSE and GATE are locked upon departure.

Signed: _____ Date _____
Hosting Member signature

Please have a lifeguard or the clubhouse director sign this checklist form to verify that you have properly cleaned the clubhouse and grounds after use. It must be returned to the clubhouse director by the evening of the date of the reserved event or the cleaning deposit will be retained.

Signed: _____ Date _____
Lifeguard or Clubhouse Director signature

Thank you for following all of the rules regarding the use of the grounds and clubhouse.